



## **Minutes of the Meeting of a meeting held on**

**Tuesday 9<sup>th</sup> April 2024, 7.30pm at Mawdesley Village Hall**

Participants: Cllr M Worthington (Chair), Cllr M Henty, Cllr G Green, Cllr G Worthington, Cllr L Causer, Cllr J Hogg & Trish Grimshaw (Clerk/RFO), and Peter Boardman (Lengthsman)

- 1. Apologies** – Cllr S Boardman
- 2. Declarations of Interest and Dispensations**
- 3. To receive declarations of interest from Councillor's on items on the agenda**
- 4. To receive written requests for dispensations for disclosable pecuniary interests (if any)**  
- None
- 5. To grant any requests for dispensation as appropriate** - None
- 6. Minutes of the Previous Meeting.** It was resolved to approve as a correct record the Minutes of the Council Meetings held on 12.03.24, these were duly signed by the Chairman.
- 7. Public Participation**

An oily substance was reported on the ground at Moss Fields, the source cannot currently be identified; it was resolved to monitor the situation.

Cllr Hogg reported that she spoken to a Barrister regarding the provision of planning training; some good pointers were suggested and a recommendation of a book 'A Practical Approach to Planning Law' - [A Practical Approach to Planning Law - Ashley Bowes - Oxford University Press \(oup.com\)](https://www.oup.com/).

The Parish Council has received an anonymous letter regarding the increase in dog fouling. Parish Councillors noted the content, the Clerk will contact Chorley Council for additional signage and an article will be included in the next newsletter which will include details of where the dog bins are located.

Cllr Green presented a quotation for the x15 pine Tanalith-E pressure treated bollards (as per agenda item 16 (4 to protect the tree and a further 11 down the side of the grass verge).

- 8. Parish Clerk's Report – (previously circulated).** The Clerk requested approval from Parish Councillors for x 3 parasols to complement the x 3 benches gifted to the Cricket Club (due to the benches being reduced). This was approved by all Parish Councillors. The Clerk reminded everyone of the planning training scheduled for 6pm on 23/04/24 at the village hall.
- 9. Lengthsman's Report** – The lengthsman reported:- the spring has been removed from the gate (Sandy Lane to Church Farm location); a new lock and chain has been purchased for Moss Fields (The Willows); two more gates at Wood Lane require replacing; the tax and insurance is due on the parish vehicle; the covering on the mound at moss fields has partly blown off – bricks will be placed on the cover to secure; the process of moving the woodchip from the play area is ongoing; a request has been made to place a plaque on the bench near cedar farm – Parish Councillors authorised this. Graffiti has appeared on the new bus shelter, - the lengthsman will remove.
- 10. To receive an estimate from Steve Ashton in respect of the base for the new bench on Moss Fields** – it was ratified to accept the estimate, proposed by the Chairman with all Parish

Councillors in agreement. Quotation number 3324 – ‘to lay Indian stone paving and securely fix down new picnic bench on Moss Field. £1100.00.’

- 11. To receive an update on resurfacing of paths that are privately owned** - the Clerk circulated the e mail response from ‘public rights of way’ 27.03.24 *‘The Parish Councils have a power under S43 and 50 of the Highways Act 1980 to undertake maintenance of those public rights of way which are publicly maintainable (in practice that’s most of them). They also have powers to erect street lights, warning signs, seats and shelters. They have powers to prosecute for obstruction and to create new public rights of way by agreement with landowners’.*
- 12. To receive and update on the Neighbourhood Plan** – following a recent sub-committee meeting the survey is almost complete; a draft proposal of the rest of the work necessary will be submitted asap.
- 13. To receive an update on the Moss Fields Masterplan** – a further meeting of the sub-committee group will be arranged shortly with a view to having the management plans ready for June.
- 14. To receive an update on the camera for Moss Fields** – Cllr Henty advised he has set up and is testing the camera has set up the camera has been set up; a Sim card will cost £7.99 per month. Councillor Henty to adapt the draft policy relating to the use of CCTV prior to installation of the camera.
- 15. To discuss the hedgerow at Moss fields with a view to considering additional planting** – Cllr Green suggested additional hedgerow planting on Moss Fields and a proposal is sought to identify and cost the work; The Chairman proposed asking Ian from LCC for his advice, which was unanimously agreed by all Parish Councillors.
- 16. To discuss and consider measures such as the installation of bollards to protect the Oak tree, located on the opposite side by the WW1 Bench outside the RBL club house.** Parish Councillors agreed the project in principle with full costings being sought before a final decision is made.
- 17. To discuss and consider measures to improve Moss Field footpath at the Smithy Lane end of Shortbuts.** It was agreed to investigate this further at the annual village inspection.
- 18. To receive an update on the temporary structure for the trailer on Moss Fields.** The Clerk circulated the e mail response from Mike Halsall (Chorley Council Planning Dept) dated 28.03.24 confirming that planning permission is not required. , *‘Parish Councils are included in the definition of a ‘Local Authority’ in Part 12 of the Town and Country Planning Order 2015. This means they can undertake certain development without needing to apply for planning permission. One of the key considerations is whether the land is either owned or maintained by the Parish Council’.* It was ratified to obtain full costings and investigate an alternative power source i.e. solar before making a final decision.
- 19. To ratify the vintage bus hire fee for the Mawdesley tea party event is a ‘donation’ to an individual which will directly benefit the community.** Proposed by the Chairman and unanimously agreed by all Parish Councillors.
- 20. To ratify the amount of grant funding to Mawdesley St Peters PTA (£773.00) in respect of blinds for the classrooms following their part funding from Cllr Craige Southern (£500.00).** Proposed by the Chairman and unanimously agreed by all Parish Councillors.
- 21. To provide a response to correspondence (previously circulated) from Lancashire County Council regarding an application to divert parts of the network of public rights of way in the vicinity of The Old Rectory, High Street, Mawdesley, Ormskirk, L40 3TD grid reference SD 4898 1436.** It was resolved there were no objections from Parish Councillors (Councillor Green abstained from the vote).
- 22. Planning Matters** – to discuss and decide a response (if applicable) to planning applications including those received after the agenda is published.

**24/00262/FUL: Erection of buildings to form classrooms and associated facilities and conversion and extension of buildings to form offices and meeting room**

**Location: Caravan Cliffs Barn Wood Lane Mawdesley L40 2RL**

*Resolved: No objections*

**24/00253/FUL: Erection of detached garage**

**Location: The Hillocks Blue Stone Lane Mawdesley L40 2RJ**

*Resolved: Objection – response will be submitted following planning training.*

**23. To receive and approve the bank reconciliation statement (previously circulated) as at 31.03.24 for the Coop Instant access savings account and Coop bank Current Account. Ratified and duly signed by the Chairman.**

**24. To receive an update on the VAT return which the Clerk has submitted for year-end 31.03.24. The Clerk confirmed the amount to be claimed is £6,292.73.**

**25. To consider and approve the schedule of accounts for payment – approved.**

**26. Financial reports to ratify accounts and authorise payments – approved.**

There being no further business the meeting closed at 21.15.

**Signed .....L Causer..... .....L CAUSER..... (PRINT) Chair. Dated....14.05.24.**

**Clerk/RFO: Trish Grimshaw, E mail: clerk@mawdesleyparishcouncil.org.uk**